



### **Varias Restaurant & Function Centre Cancellation Policy**

*Large Functions (ie. weddings, large conferences/functions)*

*Deposit of \$500 required to hold date.*

*This amount is refundable if cancelled prior to 30 days before the function date.*

*Payment - 50% pre-payment required 30 days in advance.*

*Final payment and guest numbers confirmed 7 days prior to the event.*

*Small Functions (ie. group lunch bookings, smaller conferences/functions)*

*Deposit of Room Hire required to hold date (depending on size of function/booking).*

*This amount is refundable if cancelled prior to 14 days before the function date.*

*Payment - payment and guest numbers confirmed 7 days prior to the event.*

### **School Bookings**

*Deposit of \$200 required to hold date (depending on size of function/booking).*

*This amount is refundable if cancelled prior to 10 days before the function date.*

*Payment - payment and guest numbers confirmed 5 school days prior to the event.*

---

**(signature)**

---

**(please print name)**

---

**(date)**